

**WEBINAR RESOURCE PACKET**

Webinar 12: October 24, 2018; 2:00–3:00 p.m. PDT

Link: <https://event.on24.com/wcc/r/1862943/2AEC322B05D7C2DC0890F6626C9A3DE9>   
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**PREPARATION CHECKLIST**

**PRINT RESOURCE PACKET**

This webinar is designed to be highly participatory. For optimal engagement, download and print this resource packet before the webinar. Have the hard copy in front of you with a pen in hand.

**VISIT THE WEBSITE**

Spend 5 minutes visiting the website [www.calworksnextgen.org](http://www.calworksnextgen.org). If you missed previous webinars, the link to see them is on the Resource Library page.

**PRE-WEBINAR TASKS**

You will invest a full hour of your time by participating in this webinar. To get the most from your investment, spend 10 minutes reading this packet. Talk with the staff in your office about how county goals already show up in your operations.

**PREPARE YOUR LEARNING ENVIRONMENT**

If we were in person, we’d take great care to provide an optimal physical learning environment. We invite you to create a comfortable space for yourself—grab a snack and cup of coffee, a highlighter, scratch paper to doodle on … whatever helps you learn best!

**MUTUAL ACCOUNTABILITY**

As your facilitators, we are committed to meeting your learning needs throughout this webinar. We expect that you will be available to participate and engage with us during the hour.

**LOG IN AND CONNECT**

Plan on joining us 10 minutes before the webinar starts to test your equipment and settle into our virtual learning space.

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**Webinar 12: Redesigning Orientation with CalWORKs 2.0 in Mind**

**Webinar facilitators**

LaDonna Pavetti, Center on Budget and Policy Priorities

Valerie Uccellani, Global Learning Partners

**During today’s webinar, you are invited to:**

* + Examine a framework for redesigning orientation (with CalWORKs 2.0 in mind)
  + Explore tips for designing and facilitating a reimagined orientation
  + Review a sample flow for a reimagined orientation
  + Decide on one next step you (or your team) want to take to fortify your own orientation with CalWORKs 2.0 in mind

**Before the webinar**

Take a few minutes to think about

What you like about your current orientation?

What you would most what to achieve in a new orientation?

**During the webinar**

1. In what ways does your current orientation already accomplish the following?

Create a supportive relationship (with the program and with staff)

Reduce sources of stress

Build skills – and move participants toward action

2. Review the Eight Tips for Orientation (Re)design on the next page

Which ONE TIP feels most important for you and your team? What other tips might you add?

**After the webinar**

1. What is a NEXT STEP you want to take based on this webinar? With whom and when might you take that step? If you participated as a team, compare notes as soon as possible after the webinar and determine your next steps while the creative thoughts are still flowing. Use the next page to take notes

**Checklist for (Re)Designing Orientation with CalWORKs 2.0 in Mind**

Review current orientation, does it…?

* Contain too much information
* Introduce every program staff
* Ask participants to complete copious amounts of paperwork
* Focus on rules and regulations

Tips for orientation redesign

* Reduce the hassle factor
* Convey positive messages
* Provide key, high-level information about program services
* Explain responsibilities and limits, succinctly
* Acknowledge the diversity of participants
* Provide an opportunity for clients to tell their story, briefly
* Start with the future
* Provide concrete, actionable next steps

One next step you would like to take to redesign orientation